



PRESENT: Councillor Grayshon (in the chair)
Councillor Wilson
Officers: Sarah May, Sharon Smith and Les Reed

APOLOGIES: Councillor Dunn and Gettings, Tom O'Donovan

1. Matters arising and minutes of the last meeting

Minutes of the meeting held in June were agreed as an accurate record.

2. Community Centres Action Plan

An updated version of the action plan was presented and is attached to the minutes.

Windmill – Cllr Wilson mentioned that the worktops in the kitchen had been scratched and may need replacing, due to workmen removing asbestos. SM said that she would arrange a visit to the building once the works had been complete to highlight any issues that may need resolving.

Blackburn Hall – Some of chairs in the facility are quite old and worn. It is suggested that some of surplus chairs from Morley Town Hall are moved to Blackburn Hall to be used for large events.

3. Key Holding at Community Centres

There are five criteria which groups need to meet to be eligible for key holding within Area Committee community centres:

That they have had an operational base in the community centre for over a year or can provide a reference from a council department or Councillor to evidence a positive working relationship with the council.

The group has a management committee that meets regularly.

The group has a Constitution/Memorandum & Articles of Association.

Where appropriate the group keeps accounts and can provide a copy of their latest audited annual accounts.

They have a signed lease, licence agreement or regular letting agreement in place.

If members know of a group that may be appropriate for key holding and can meet the above criteria, please let SM know in order to progress this further.

All

4. AOB

Cllr Wilson mentioned that funds had now been secured for the changing room facilities at Rose Lund Centre.

5. Time and date of next meeting

A forward schedule of meetings have been drawn up for future community centre sub committees:-

Wednesday 19th November, Churwell Community Centre

Wednesday 18th February, St Gabriel's Community Centre

Following these meetings, two venues will be decided upon to hold the committee meetings in on a rotational basis.

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APOLOGIES: Councillor Dunn, Tom O'Donovan, Les Reed

1. Matters arising and minutes of the last meeting

Minutes of the meeting held in June were agreed as an accurate record.

An agenda item around backlog maintenance will be put on the agenda for the February meeting. **SM**

2. Community Centres Action Plan

An updated version of the action plan was presented.

Blackburn Hall – There are some issues with parking spaces that have been marked at the centre. Parking Services are rectifying the problem.

Morley Town Hall – A Frame has not been provided for piano in Large Banqueting Room. SM to purchase one from the Area Committee improvement funding allocated for the Town Hall. **SM**

Windmill YC – a site visit with Rothwell Ward Members is arranged for Monday 15th December. SM has contacted surveyor and internal decorating and new flooring is to be put down within next couple of weeks.

3. AOB

Youth Service are currently clearing out and tidying up their storage space in St Gabriel's and Tingley Youth & Community Centre

4. Time and date of next meeting

The next meeting of the sub committee will take place on Wednesday 18th February, St Gabriel's Community Centre, 10am.

A forward schedule of dates will be produced and future meetings will be held at Morley Town Hall and Windmill Youth Centre on a rotational basis. Invitations will be sent out via Lotus Notes.